

# Springville Library Home Delivery Program



If you are a Springville resident\*, and are currently or permanently unable to leave your home, request an application for home delivery. Have books, magazines, and movies delivered, and picked up, free of charge!

Call Treva Davis 319-854-6950

\*Applicants must live within city limits.

## Cus-4 Home Delivery Program Policy

**Policy Statement:** The policy of the Springville Memorial Library is to assist local residents who are temporarily or permanently unable to use the library with receiving library materials at home. Materials will be delivered and retrieved by program volunteers. There are no fees for program participants.

Cus-4a      **Eligibility:**

All program participants must be residents within the city limits of Springville and have a valid library account. Potential program participants must complete an application to determine eligibility. Library staff or volunteers will contact participants to verify delivery information and selections.

Cus-4b      **Home Delivery Circulation:**

A maximum of 6 items may be borrowed at a time. Materials will be loaned for three weeks (21 Days). Items without waiting list may be renewed.

Cus-4c      **Available Materials:**

A wide variety of print materials and other media may be loaned to qualified participants. Personal preferences may be indicated on participants' application. Materials unavailable at the time of request will be placed on reserve and delivered when the item becomes available.

Cus-4d      **Requests:**

Requests for materials and renewals may be made by calling 319-854-6950.

Cus-4e      **Delivery:**

Materials may be delivered and picked up from a patron home at a pre-arranged time. All borrowed items need to be returned to the library through the volunteer on or before the due date.

Cus-4f      **Lost Items:**

Patrons will be responsible for fees that may be incurred if they lose or damage material. Library materials may not be loaned to a third party once in the possession of a patron. Items are considered lost when they are 30 days overdue.

# Springville Memorial Library Home Delivery Program Application

Name: \_\_\_\_\_

Preferred contact phone: \_\_\_\_\_

Address: \_\_\_\_\_

email address: \_\_\_\_\_

Do you have a library card with us? (Circle one) Yes/No.

## Applicant Preferences Section

*Please indicate your material preferences, circle any of the following:*

Large Print Books

Regular Print Books

Books on CD

Graphic Novels

Magazines

DVD Movies

Preferred Genres, choose any of the below

| Fiction Genres:    | Non Fiction Genres:  |
|--------------------|----------------------|
| Adventure          | Art                  |
| Children's Fiction | Animals              |
| Classics           | Biography            |
| Contemporary       | Crafting             |
| Espionage/Spy      | Current Events       |
| Historical Fiction | Gardening            |
| Humor              | Health               |
| Mystery            | History              |
| Romance            | Poetry               |
| Science Fiction    | Politics/Government  |
| Suspense           | Psychology/Self Help |
| Western            | Religion             |
| Young Adult        | Science              |
| Other:             | Sports               |
|                    | Travel               |

**If you wish, please list any favorite books or authors:**

---

---

---

---

---

---

**Do you have any other reading interests, disinterests, comments, or questions about the program:**

---

---

---

---

---

---

I am a Springville resident who is temporarily or permanently unable to visit the Springville Memorial Library due to circumstances beyond my control. I would like to participate in the home delivery service program and give permission to the library staff for maintaining a record of borrowed materials to aid delivery service volunteers.

*All information on this application is considered confidential. My signature confirms my compliance with the program requirements.*

---

*SIGNATURE*

---

*DATE*