

SPRINGVILLE CITY COUNCIL
Regular Meeting Minutes
April 17, 2017

The pledge of allegiance was recited to begin the meeting

Mayor Shebetka called the regular meeting of the Springville City Council to order at 6:00 pm in Springville City Hall. Present on roll call: Dennis Thies, Brad Merritt, Pat Hoyt, Penny Sindelar, and Mareta Ralston. Also in attendance were: Public Works Supervisor Todd Wyman, Jennifer Wyman, Jean Menster, Deb Vaughn, Mat Saur, Dave Raue, Karen Anderson, Robin Ballantyne, and Cynthia Stimson. Duane Schlatter entered later.

Ralston noted errors in the previous minutes.

Motioned by Thies, seconded by Sindelar, to approve the consent agenda, with the minutes approved as corrected. All ayes. Motion carried.

Correspondence was reviewed.

Deb Vaughn gave the Library Board's Report. She stated that since Clean Cut Lawn Care is no longer in Springville, they will not be providing this service to the library for free. The maintenance department has been contacted to mow and trim the library lawn. The library's budget may need to be amended for these additional costs.

No discussion or action was taken on item #1, a Professional Services Agreement with Shive Hattery.

The City Council reviewed the draft of a purchase agreement with Scott Family Motors.

Motioned by Sindelar, seconded by Hoyt to accept this purchase agreement with Scott Family Motors. All ayes. Motion carried.

Motioned by Thies, seconded by Merritt to approve the Fireworks Permit for Daryl Pearson. All ayes. Motion carried.

No discussion or action was taken on item #4, since Daryl Pearson was not present.

Motioned by Sindelar, seconded by Thies to approve the annual insurance policy for an amount due of \$34,044.00. All ayes. Motion carried.

No discussion or action was taken on item #6, Water Street.

Public Works Supervisor Todd Wyman discussed the quote and budget for street maintenance work. He recommends removing some items to take the total quote from LL Pelling down to \$68,302.90. The work removed will be placed at the top of the list for next year.

Motioned by Sindelar, seconded by Ralston to approve a quote from LL Pelling to do the annual street maintenance work for a revised total estimate of \$68,302.90. All ayes. Motion carried.

Mat Saur, with MSA, discussed the Sewer Rehab Project. He discussed the process and the need for an IDNR permit. They are working on getting this. Discussion was held about whether it would be best to rehab the wet well or do a new one. He is proposing a contract amendment to design a new wet well for an additional \$9,400.00. If the design work is done, when the project goes out for bids the City can ask for a bid to rehab the wet well and an alternate for a new wet well.

Motioned by Thies, seconded by Merritt to approve Amendment #1 to the MSA Professional Services Agreement for Springville Sanitary Sewer Improvements Design 2017. This will add \$9,400.00 in engineering costs to design for a possible new wet well. All ayes. Motion carried.

Linn County Deputy J. Tindal discussed the list of calls. He was made aware that golf carts on the streets need to be registered and have a flag and that a go cart has been observed on the city streets, which is not legal.

Information is still being gathered about the cemetery roads.

Mayor Shebetka announced that City Clerk Kim Donaldson has resigned, effective Wednesday, April 12. Discussion was held about timely notification of City Council members with important information such as this.

Motioned by Hoyt, seconded by Sindelar to accept the resignation of Kim Donaldson, effective April 12. All ayes. Motion carried.

Mayor Shebetka thanked Kim for her hard work and wished her well in the future.

Cynthia Stimson, City Clerk/Treasurer for the City of Fairfax, has agreed to help the City of Springville until a city clerk can be hired. She offered to donate her time since Springville is her hometown, but she did note that she is not familiar with Springville's software program and she is not available during regular business hours as she is full-time at Fairfax. She stated that she will not be applying for the Springville position.

Discussion was held about the necessary steps in the hiring process and places to advertise.

It was suggested that Deb Vaughn contact the current part-time library staff to see if any would be willing to be at city hall to help answer the telephone and do customer service. Revised office hours were discussed. These are to be posted various places if changed.

The City will post for a temporary part-time position immediately. Interviews will be held during the first week of May, right after the required 10 days posting. Councilmembers Sindelar and Ralston with help Mayor Shebetka look over the applications. The full City Council will make any hiring decisions.

Motioned by Hoyt, seconded by Ralston to pay Cynthia Stimson \$15.00 an hour, plus the federal mileage rate for the contact work she will be doing for the City of Springville. All ayes. Motion carried.

The pay rate for the deputy city clerk is to be placed on the next agenda.

Motioned by Hoyt, seconded by Sindelar to adjourn the meeting. All ayes. Motion carried.

Mayor Shebetka adjourned the meeting at 7:52 PM.

Cynthia Stimson, Acting Clerk

Roger Shebetka, Mayor