

**SPRINGVILLE CITY COUNCIL**  
**Regular Meeting Minutes**  
**September 19, 2016**

Mayor Roger Shebetka called the regular meeting of the Springville City Council to order at 6:30 pm at City Hall. Present on roll call: Councilpersons- Dennis Thies, Brad Merritt, Pat Hoyt, and Mareta Ralston, absent Penny Sindelar.

Also in attendance was Public Works Supervisor Todd Wyman, Jennifer Wyman, Dave Raue, Treva Davis, Donna Kibler, Kurt Gillette, and guests Ryan Schlader with Linn County Conservation, Lane Lebahn with Advanced Systems, and Liz Kemp with MSA.

Motion by Thies, to approve the consent agenda, second by Hoyt, all ayes, motion carried.

FYI material- Library Financials  
Current Permit List

**Reports-**

Linn County Sheriff- Deputy Steffen, reported 26 calls for service and 138.7 hours logged.

Mayor Shebetka – along with Councilman Dennis Thies, attended the Iowa League of Cities Annual Conference in Des Moines. Highlights included classes on Budgeting, TIF, Making the Most of Work Sessions, Using Debt to Fund Projects, All Things Utility, and the Use of Solar Energy. Very worthwhile event.

**Guests-**

Ryan Schlader with Community Outreach for Linn County Conservation was in attendance to present the need for the upcoming bond referendum on this November's ballot. This is a \$40,000,000 project ranging from Water Quality and Land Protection, Park Improvements, and Trails Improvements. If approved by Linn County Voters, it will cost an average of \$27.00 for an assessed home of \$140,000.

Lane Lebahn with Advanced Systems presented on Laserfiche, a document management software. The key points to this particular management software is length of time used is significantly reduced for retrieving information, security of information is improved, and environmentally sound by reducing paper usage.

Liz Kemp with MSA was present to further discuss the CDBG Housing Grant Application. Twenty four applications have been received. Further explanation on the whole process was given, and discussion on the benefit of city contribution to rehab instead of admin costs.

Motion by Thies, for the amount of \$10,000 to be used as the City's contribution towards rehab activity for the CDBG Housing Grant, second by Hoyt, all ayes, motion carried.

Motion by Merritt, to utilize the presented Request for Proposals for the CDBG Housing Grant Administrative Services and the Technical Services, second by Thies, all ayes, motion carried.

Small discussion on the Sewer Rehabilitation, the RFP's have been published.

Cemetery purchase discussion held for a later date.

The written Maintenance Report was handed out by Todd.

Kurt Gillette was in attendance to further discuss the drainage issue at his residence of 203 Broadway. Paperwork with three options from the engineer was lightly discussed, but to no conclusion. Topic died from lack of a motion.

Motion by Hoyt, to accept Resolution #30-2016, a resolution accepting the winning bid from Mike Coonrod of \$400 for the purchase of the BushHog mower, second by Thies, all ayes, motion carried. One other bid was submitted by Andy Hoge for \$100.

Discussion relaying information from meeting with Bob Tobin and Jay Vavra, city engineers. Primary topic was the school addition, and key points the engineers will discuss with the school engineer. A sprinkler system was discussed, many opinions on the need and requirements, the school has contacted the State Fire Marshall and no sprinklers are required, and so will not be installed. Also discussed was 5<sup>th</sup> street. Conclusion, with school construction, the city might want to wait till 2018 to reconstruct 5<sup>th</sup> street. In addition, during the reconstruction, possible thought to upgrading the water line size, starting at High Avenue and continuing to the bridge. The engineers write up cost analysis. Clerk was directed to do a cash flow for all projects.

**Clerks Office-**

The clerk received an email from the Marion inspectors, all is a go for the school foundation. Also, have received the signed transfer of ownership papers from the school, Mayor to sign Quit Claim Deed and the school will own this sewer.

Motion by Thies, to approve the purchase of the software Laserfiche, a scanner, and the contract agreement with Advanced Systems, second by Merritt, all ayes, motion carried. This technology package is for cityhall.

The SANSI lease agreement has been dropped.

The implementation of a tax abatement program for home improvements was dropped.

Discussion on the acceptance of the new county wide minimum wage standards. Deputy Clerk had surveyed local businesses and all are at or above the first tier. The council felt nothing needed done for this year, and will readdress if needed.

Discussion on the need for time clocks and council receiving timesheets electronically. Council will look at the language in the employee manual for the use of the time clocks. Mixed feelings on electronically sent sheets, clerk will continue hard copy.

Motion by Thies to permit the city engineer and the city attorney to discover the best option for the possible reopening of Water Street, second by Ralston, Thies aye, Merritt aye, Hoyt nay, Ralston aye, motion carried.

Motion by Ralston to adjourn at 8:40 pm., second by Thies, all ayes, motion carried.

Next Regular Meeting Monday, October 3, 2016 at approximately 6:00 pm.

**ATTEST:** \_\_\_Kim Donaldson\_\_\_\_\_  
City Clerk

\_\_\_\_Roger Shebetka\_\_\_\_\_  
Mayor