

SPRINGVILLE CITY COUNCIL
Regular Meeting Minutes
December 7, 2015

Mayor Roger Shebetka called the regular meeting of the Springville City Council to order at 6:00 pm in the Springville City Hall. Present on roll call: Councilpersons- Pat Hoyt, Mareta Ralston, and Brad Merritt, Councilpersons Mike Brady and Penny Sindelar were absent. Also in attendance, Public Works Supervisor Todd Wyman, Deputy Clerk Dee Wagaman, Parks Board Chairman John Keizer, Liz Kemp with MSA, and Bob Tobin with Shoemaker and Haaland.

Motion by Merritt, second by Hoyt to open the Public Hearing, All Ayes, motion carried. The purpose of the Public Hearing is to inform citizens of the City's intent to submit a Housing Fund grant application to the Iowa Economic Development Authority for funding of a CDBG Owner-occupied Housing Rehabilitation Program. Mayor Shebetka asked Liz Kemp about the city's contribution. City would prefer to have its contribution go to the administration fees and not the individuals. The application is due by January 15th. The grant will target 6 homes to a maximum of \$244,994. Motion by Ralston, second by Merritt to close the Public Hearing at 6:16 pm, all ayes motion carried.

PUBLIC HEARING
December 7, 2015 – 6:00 PM

1. The city has collected pre-applications (2014 – present) from residents indicating a need for such a housing rehabilitation program. A Community Development and Housing Needs Assessment identified housing rehab for LMI residents as a priority November 2014. The recently completed comp plan also identifies housing as a need.
2. The program will be funded through the use of Housing Funds (CDBG) and commitment of city funds.
3. The application will be submitted by January 15, 2016, 4:00pm.
4. The application will request CDBG funding of \$244,994 (less the City contribution)
5. 100% of the funds will benefit low-to-moderate income persons.
6. All properties within the City that are not in a flood hazard area are eligible for assistance. A target area will be established in LMI areas within the city as established by income survey currently underway and where there is a concentration of interest within the city as reflected in the sign-up forms.
7. No displacement of persons or businesses will occur as a result of the housing rehab program.
8. No plans to assist displaced persons are in place as the program will not displace any household or businesses. Temporary relocation assistance will be available to those required to leave the residence during interior lead-based paint disturbing activities. Assistance will include finding suitable housing and per diem if meals must be purchased from a restaurant.
9. The program will provide six (6) LMI homeowners with five-year forgivable loans to rehabilitate their homes, a maximum of \$24,999 for rehab. Properties must be brought up to current requirements of Iowa Economic Authority for rehabilitation using CDBG funding in single-family owner occupied houses.

For questions or concerns, please contact Liz Kemp, MSA Professional Services, call 1-888-869-1214.

Motion by Hoyt, second by Ralston to open the next Public Hearing, All Ayes, motion carried. The purpose of this PublicHearing is to inform citizens of the City's intent to submit a Community Development Block Grant application to the Iowa Economic Development Authority for funding of improvements to the City's Sanitary Sewer System. Liz Kemp also led this discussion. The application is due January 8th, there are several citizens that have not returned their LMI survey, without enough surveys the grant cannot be submitted. The additional surveys will be hand distributed. Todd spoke on the importance of this survey. Motion by Ralston, second by Merritt to close the Public Hearing at 6:23 pm, All Ayes, motion carried.

PUBLIC HEARING
DECEMBER 7th, 2015 – 6:00 PM

1. The City intends to make improvements to its clean water system and intends to apply for Community Development Block Grant (CDBG) funding for construction in 2016.
2. The City is making improvements to the waste water system to improve wastewater collection and treatment. The recommended improvements are identified through a Facility Plan prepared by MSA Professional Services that evaluates several alternative solutions for the City.

3. The proposed improvements will be funded through the use of:
 - IEDA CDBG Grant Funds \$400,000
 - DNR SRF Loan \$400,000
 Estimated total project cost \$800,000
4. The application will be submitted before January 8th, 2016.
5. At least 51% of the funds will benefit low-to-moderate income (LMI) persons. A LMI survey is currently being completed by the City.
6. The proposed improvements will take place at and possibly adjacent to the existing wastewater collection system and treatment facility.
7. No displacement of persons or businesses will occur as a result of the program.

For questions or concerns, please contact Kim Donaldson, Springville City Clerk, City of Springville, 304 Broadway, Springville, IA 52336.

Motion by Hoyt, second by Merritt to Pledge \$10000 as "Local Effort", Resolution #32-2015, toward the CDBG Housing Grant application. All Ayes, motion carried.

Motion by Ralston, second by Merritt to approve the transferring of Park funds from the general fund checking, and creating accounts at Security State Bank. John Keizer presented the history of these funds and the future intent. All Ayes, motion carried.

\$11000 from the Quasiquicentennial	invest to mmkt or savings
\$4500 trails donation	invest to mmkt or savings
\$8200 budget rollover, target to New Restrooms at Cox Lake	invest to mmkt or savings
2 - \$10000 Splash Pad donation	a 2 or 3 year CD
\$15662.32 tagged as Gazebo up keep	a 1 year CD

Consent Agenda: Motion/by Hoyt, second/by Ralston to approve the consent agenda, All Ayes, motion carried.

FYI Materials-

- PAD Zone Planned Area Development Overlay District. Planning and Zoning has a meeting planned for December 15th, to discuss adding this to the Sub-Division Ordinance.
- Start of Budget! Paperwork that includes past years of beginning and final budget.

Citizens with concerns not on the agenda- Tim Scott from Scott Family Motors. He present to the city the possibility of an exchange of a portion of the cemetery west driveway(owned by Scott Motors) for some asphalt in the Scott Motor car lot. Council requested a legal opinion, time will bring a formal proposal. The council will be willing to work with him.

Reports-

Linn County Sherriff- deputy Egli presented- 190.54 hours logged and 16 calls for service.

Mayor- went to the monthly Mayors meeting, several of the "old" mayors have not been reelected or retired. A little concerned with the future Mayoral relationships.

Thank you everyone for helping with the 1st Annual Christmas in Springville. Have had numerous positive responses. Please look to participate the next 2 weekends with the SANSEI celebration.

Have talked with Mark Luzinski, he is having an arborist look at his tree at the corner of 5th Street and Mill Avenue, to get proper procedure to trim it up.

Councilman – Brad asked and received confirmation that after the first of the year we were going to begin strict enforcement of improper parking.

Maintenance Report- have been working on getting a couple of times for the new street lights to help reduce the glare in the adjacent homes.

Got with Jay Vavra from Shoemaker and Haaland, he has emailed Kim ADA specs for Parking. Will address Noggles sign.

Clerk Report- have had a donor come forward wanting to sponsor a banner.

Looking for grants for the community center, spoke with ECICOG, BlackHills, ECIA, and Alliant.

A few new handouts, indebttness and outstanding obligations.

Library- The 4th Annual Tree Walk is going on. Please stop by the Library and look at the beautiful and unique trees, and vote for your favorite.

Motion by Merritt, second by Ralston to grant mayor signing power for the Construction Permit Application with the DNR for wastewater Engineering. All Ayes, motion carried.

Motion by Merritt, second by Ralston to accept Resolution #31-2015, a Revenue Purpose Statement for the use of revenue generated from the Franchise Fees. All ayes, motion carried.

Motion by Ralston, second by Hoyt, to set a Public Hearing date of December 12, 2015, for the Black Hills, and Alliant Energy 1% Franchise Fee. This is Ordinance #6-2015 and #7-2015. All Ayes, motion carried.

The Citizens Committee Presentation is tabled for tonight.

A few questions on the \$10000. A posting error in March was the cause.

Motion by Hoyt, second by Merritt to accept the final Plat of G and M Third Addition of Linn County, Iowa, Resolution #33-2015. All Ayes, motion carried.

Motion by Hoyt, second by Merritt to accept the POW-R-QUARD Maintenance Agreement for the Caterpillar Generator. All Ayes, motion carried.

Motion by Hoyt, second by Merritt to accept the Park Board recommendation for Jody King to become a board member. All Ayes, motion carried.

No motion for Ordinance #6-2014, an Ordinance establishing No Parking areas along 1st Avenue.

Motion by Ralston, second by Merritt to set a new late payment fee of \$15 for the Utility Accounts. This will be in an Ordinance with water, sewer, and recycling rates. All Ayes, motion carried.

Discussion over water, sewer, and recycling rates, council looked at options; this will be addressed at budget time.

No motion for increasing Dee's hours.

No motion for implementing a Handicap Parking spot at 404 Broadway.

Motion by Ralston, second by Hoyt to accept added expense for the Creekbank Stabilization Project. Expenses include anchor stakes, and removal of sediment in the stream. Roger to take care of the Change Order. All Ayes, motion carried.

Discussion of proposed changes to the employee handbook, tabled.

Todd informed council of the discovery of an approach issue on the 5th Street Bridge.

Next meeting is Monday December 21, 2015. City Holiday Party, All are Welcome!

Motion by Ralston, second by Hoyt to adjourn.

ATTEST: ___Kim Donaldson_____
 City Clerk

____Roger Shebetka_____
 Mayor

Disclaimer: The foregoing minutes are not official until approved by the City Council.