

# SPRINGVILLE CITY COUNCIL PROCEEDINGS

## March 25, 2013

Mayor Heeren called the regular meeting of the Springville City Council to order at 6:00 pm at Springville City Hall. Present on roll call: Miller, Grimley, Brady, Shebetka and Ralston. Also present: Steve Shaffer, Todd Wyman, Dave DeWitte, Pat Hoyt, Michele Stone and Patrick Callahan.

**Consent Agenda:** Motion was made by Shebetka, second by Grimley to approve the consent agenda with a correction to the minutes as requested by Brady. All ayes, motion carried.

### **Citizens With Concerns Not on the Agenda:**

**Reports:** Written Sheriff's report for February 18, 2013 through March 16, 2013. There were 12 calls for service.

**Maintenance:** Todd submitted a written report consisting of: sanding streets and cleared snow out of downtown, water main break on 1<sup>st</sup> Street South, Electric Pump was back to fix the alarm on pump #1 at the lift station, made street sign post for John Street sign and cut and piled brush at Emmons Park and the old railroad ROW. The Community Center had furnace problems so checked that out and had Comfort Solutions order and repair exhaust blower motor clips on both furnaces. They are both running fine now. Also did some repair work: replaced hose and installed new valves on the weed sprayer and made new cutting edge and curb cards for the 9 foot plow on the pickup, washed up the equipment to remove the salt and sand. We plan on continuing work on cleaning up the railroad ROW, patch pot holes when the weather is fit enough to purchase bulk cold patch, trim trees over the street ROW and make sure all the spring equipment is ready to go.

**Mayor:** no report.

Roger met with Ryan Remling of Hall and Hall Engineers and the abutting property owner for discussion on the results of the cemetery retracement. Bixler will forward the e-mail objections received from a citizen to the city attorney.

**Clerk:** provided the council with the 1<sup>st</sup> quarter overtime report and the February 6th library board minutes.

Jeff attended the Library Board meeting. They requested the Office Machine Consultant sales rep stop by the next time he stops at City Hall with information on new copiers. The Board also requested to be put on the next agenda in reference to bill paying.

### **Old Business**

**Items Inside the Casey's Building:** shelving, counters, sinks, fire suppressant covers and other items remain inside the Casey's building and the council discussed putting these items up for sale. Welters will be notified and an ad will be put on the blue channel and in the newsletter. Todd informed the Council that the building has electric heat. Jeff asked that separate revenue and expenditure account numbers be set up for the Casey's building.

### **New Business**

**Capital Improvements Plan:** Pat Callahan was present with spreadsheets for the council to review showing the list of potential capital projects divided into the fiscal years that the projects are proposed for construction or purchase. The division of capital projects into fiscal years was based upon the rankings of projects by the

Mayor and City Council, the availability of funds, the ability of the City to administer the projects within the upcoming fiscal years and how the projects were ranked by city departments. Council reviewed the spreadsheets, asked questions, added a project (Fox Drive & 6<sup>th</sup> Street storm sewer), moved several projects farther out and reduced cost estimates on some due to more information recently received. Callahan will now zero in on obtaining cost estimates and funding sources for all the projects.

**St. Isidore's Youth Group Cemetery Cleanup:** Teresa Pettington provided information on the youth group that requested to do the "Spring cleanup" of the cemetery on April 7<sup>th</sup> for a service project. The group consists of a group of 15 boys and girls who are juniors and seniors. There will be more than one sponsor with the group. Todd noted he will have a couple of extra trash barrels at the cemetery and that branches and sticks could just be piled in a couple of corners of the cemetery and the guys will pick them up on the following Monday. Council requested that a cemetery committee person also be in attendance at the cleanup.

**159 5<sup>th</sup> Avenue N – Water Damage:** Michele Stone was present to speak with the council on water damage sustained to her property (driveway, foundation and basement) because of water runoff from 5<sup>th</sup> Street. Council reviewed pictures of damage to the basement. Immediate solutions to the problem were discussed. Todd will look into several of the solutions discussed and come back to the council with plans and cost estimates.

**Request to Host a "Prescription Take Back:** Council approved hosting this year's "Rx Take Back" sponsored by the Linn County Sheriff's Office. The Sheriff's Office requested to use the Fire Station from 10 AM until 2 PM on April 27<sup>th</sup>. The event will be staffed by the deputies and all set-up and take-down, as well as removal of the collected drugs is done by the deputies.

**Springville Fire Department Standard Operation Procedures (SOP):** Rick and Mike reported on the workshop hosted by George Oster and the resulting draft for **SOP** for the Fire Department. Bixler noted the Finance section needed more clarification and Mike asked that she have a draft completed for the April 1<sup>st</sup> council meeting. Mareta commented that she felt the document afforded too much responsibility to just a couple of officers in the organization. Pat Hoyt Sr. noted that the all issues will be brought to the Emergency Services Subcommittee for a final decision.

**Appoint Allen, Vernon & Hoskins, P.L.C. to Serve as City Attorney:** tabled.

Motion by Brady, second by Ralston to adopt **Resolution #11-2013: Resolution Proposing Sale of City Owned Property at 173 Broadway.** Roll call vote, all ayes. Motion carried.

**Correspondence:** ECICOG progress report on the Hazard Mitigation Plan, MSI announcing the sale of the business to L.L. Pelling and Lena Gilbert on closing of the Farmers Market.

**Next meeting:** April 1, 2013.

Motion by Brady, second by Shebetka to adjourn at 7:30 p.m. All ayes, motion carried.

**ATTEST:** \_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

*\*minutes not official until approved by City Council*

