

SPRINGVILLE CITY COUNCIL PROCEEDINGS

February 07, 2011

Mayor Heeren called the regular meeting of the Springville City Council to order at 6:00 p.m. in Springville City Hall. Present on roll call: Ralston, Grimley, Shebetka and Ballantyne. One seat is vacant. Also present: Doug Beard, Tom Miller, Steve Shaffer, Brandon French, Susan Cooper, Treva Davis, Zach Melton and Deputy Lemense.

Consent Agenda: Motion was made by Shebetka second by Ralston to approve the consent agenda as posted. All ayes, motion carried.

Citizen's With Concerns Not on the Agenda: Roger reported he has spoken with the rural mail carrier about the importance of maintaining access to mailboxes so the carrier is able to deliver the mail to the box and encouraged all residents to make sure their mail box area is cleared of snow.

Sheriff's Report: Deputy Lemense gave the patrol report for hours of service from January 20, 2011 through February 07, 2011. There were 55 calls for service. January hours of service: 96.70.

Maintenance: Todd prepared a written maintenance department report for the council consisting of: snow-plowing, service the backhoe, got equipment ready to cut the trees in Emmons Park and work on the budget. Public Works will be removing barbed wire fence on city property, branch trimming at Emmons Park and cut limbs over the sewer line along the rail road right of way by the lift station. Todd also noted getting thru the snow storm with very little equipment repairs and will be hauling the snow piles away. Council person Ballantyne commended the guys on the excellent job they did on keeping the streets cleared.

Mayor: Did not attend any meetings in January, but noted he had spent time with the Public Works Department and also noted what a fine job they had done on snow removal.

Other Reports: January overtime and leave reports.

Old Business:

Nuisance Abatement – 173 Broadway Street: Council reviewed correspondence from Atty. Taylor stating that after 2 months of trying to locate Lorraine Smith the process server has been unable to find her, despite several trips to her known whereabouts. The City will now be forced to publish notice now, which hampers the title process. The hearing will be reset after Taylor obtains an order authorizing him to publish.

Goal Setting: Bixler reminded the Council that the goal setting session with SEDC is scheduled for February 28th at 5:00 p.m. Completed questionnaires are due back to the Clerk's office by February 14th.

New Business:

Linn County Protection Services Contract: representative not present.

STPA Dues: Roger indicated that he will pay the SPTA dues himself.

Building Permits: Roger brought up concerns he has about the building permit process, sighting the Wanda Young retaining wall as an example of structures not being erected according to the building permit. He recommended someone from Planning and Zoning or the Council review permits before they are issued. Bixler noted the Young retaining wall was started without the benefit of a permit, of which the permit was

obtained after a stop work order was issued. According to files in City Hall this problem has occurred before at this residence. Roger stated he also had issues with Neal Caraway's building permit noting that it was missing from the monthly building permit report. Bixler noted this was because the permit was approved by the Zoning Board of Adjustment, was filed in the Zoning Board of Adjustment file and was missed by office staff in compiling the building permit report. Roger requested Caraway's ZBA file be made available for his review. The policy of building according to zoning code only was replaced with a contract for building inspection services with Marion in June 2010. Discussion continued on the building permit process, rules and regulations versus zoning code. Ballantyne noted that the Public Works Department checks for setbacks. Mayor Heeren stated that the P&Z worked for over 3 years on drafting of a building code policy and felt the new process was working well.

Library Electrical Changes Bids: Susan Cooper was present to discuss bids received from Hoddy Gates Electrical Service, DeLancey Electric and John's Electrical Service for change out of 7 lights in the Library from "night" lighting to standard lighting and to replace 2 exit lights with 2 exit/emergency lights. Motion by Ballantyne, second by Shebetka approving the low bid from John's Electrical Service in the amount of \$422.95. All ayes, motion carried.

Cedar Valley Humane Society: Zach Melton of the Cedar Valley Humane Society was present for discussion on the need for a 28E agreement for animal control services. Melton explained the service provided by the facility. The facility sheltered 29 animals from Springville in 2010 without compensation. These sheltering costs need to be recovered in order for the facility to carry out a sustainable operation. Melton will forward a sample 28E agreement for the Council to review. Discussion continued on options for facilities to hold the animals within the city for a short period of time for possible recovery by the owner.

Budget: The budget began with discussion on utility rates. Bixler reported sewer rates need to be raised. The sewer sinking fund (debt service) has a \$24,000 deficit with another bond payment due in June. Bixler related \$74,427 remains due on the current sewer revenue bond. The sewer reserve fund has a \$75,800, which could be used to offset the sinking fund deficit. It is Bixler's recommendation that the sewer debt be retired before new debt is taken on from the current wastewater renovation project. The water reserve fund has a balance of \$24,450 which needs to be increased in order to pay the inside and/or outside cleaning and painting of the water tower every 5 years. The last bill for minor repairs and cleaning and painting of both the inside and outside of the water tower was \$104,000. The need for implementation of reserve funds to replace equipment was also discussed. The finance committee will meet February 17th to continue working on the budget.

Correspondence: LOST election May 3rd, Dorsey & Whitney closing of the \$100,000 SRF Planning and Design loan, audit comments and notification of the environmental review process for the wastewater renovation project.

Next council meeting: **February 21, 2010 at 6:00 p.m.**

Motion by Shebetka, second by Ralston to adjourn at 7:35 p.m. All ayes, motion carried.

ATTEST: _____
City Clerk

Mayor

***minutes not official until approved by City Council*

