



**Agenda for City Council Meeting
Springville Council Chambers**

Regular Council Meeting – January 8, 2018

Pledge of Allegiance - *Please stand and remove head coverings during the Pledge.*

Call Meeting to Order/Roll Call

Consent Agenda: *All items listed within this section are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on these items unless a Council Member or a citizen requests separate discussion, in which event, the item will be removed from the general order of business and considered separately. (Attachment)*

- a) Approval of the agenda as posted
- b) Approval of December 18, 2017 Meeting Minutes
- c) Approval of Claims

Citizens with Concerns Not on the Agenda - *Please state your name and address. You have a 5minute time limit to speak. No profanity or personal attacks against Council Members or City Staff will be allowed.*

Business: *The following agenda items may include presentation, discussion, action, resolution, ordinance and other such activity as determined by the Council.*

1. Elected Council Members and Mayor will take the Oath of Office and be seated.
2. Review of Code of Conduct and Ethics
3. Presentation, discussion, and possible action on street banners.
4. Resolution setting the date for public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,500,000.
5. Resolution to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$1,500,000.
6. Discussion of Municipal Leadership Academy (MLA) opportunity and use.
7. Review of FY 17/18 budget process and make working plan for making of FY 18/19 budget.
8. Discussion and possible action on the agenda items to be schedule at various meetings in 2018.
9. Discussion and possible action on removal of snow and ice from sidewalks in a timely manner and cars that have not been removed for plowing.

Reports & Discussion from Sheriff, Public Works, Clerk/Treasurer, Mayor and Councilpersons

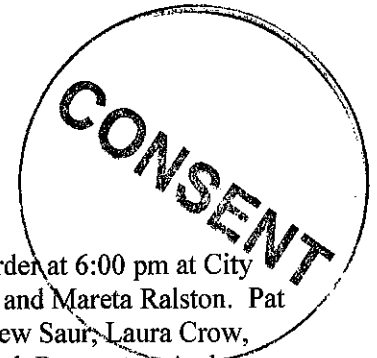
Note that items within this section may be advanced or postponed at the Mayor's discretion as to facilitate an efficient conduct of the meeting. These reports may involve action, but will not include resolution or ordinances.

Next Workshop Council meeting: Monday, January 15, 2018

Adjourn

NOTE: The posted agenda items may be added or deleted up to 24 hours before the start of the meeting. Contact the City Clerk's Office the day of the meeting to confirm the status of any particular agenda item.

SPRINGVILLE CITY COUNCIL
Regular Meeting Minutes
December 18, 2017



Mayor Shebetka called the regular meeting of the Springville City Council to order at 6:00 pm at City Hall. Present on roll call: Councilpersons: Dennis Thies, Brad Merritt, Lyle Andersen, and Mareta Ralston. Pat Hoyt was absent Also in attendance were: Treva Davis, Jean Menster, R Hanson, Mathew Saur, Laura Crow, Mathew Lerch, Kyle Baum, Michele Weinschenk, Dee Wagaman, Jennifer Wyman, Mark Parmenter, Amber Westemeier, Marilyn Kolosik, Sue Freese, Bob Tobin, and Daryl Pearson.

Todd Wyman was presented with a gift for his 15 years of Public Works service for the City of Springville.

M/B Thies to approve the consent agenda as amended, 2/B Andersen, all ayes, M/C.

Public Hearing was opened at 6:03PM on the vacation of alley on the SE end of First Street South adjacent to Emmons Park. Discussion on how vacation could be distributed. Council advised those residents adjacent to the alley to determine amongst themselves how they wish the alley to be distributed and return to council with a proposal.

M/B Thies to close public hearing, 2/B Andersen, all ayes, M/C.

Public Hearing closed at 6:10PM.

M/B Merritt, to pass Ordinance 2-2017 AN ORDINANCE TO VACATE AN EAST WEST ALLEY THAT INTERSECTS LOTS 7 AND 8 AND A PORTION OF LOT 6 OF BLOCK 2 OF THE CITY OF SPRINGVILLE, IOWA, IN THE COUNTY OF LINN, 2/B Thies, Ayes: Thies, Merritt, Andersen, Ralston, Nays: none, M/C.

M/B Andersen, to wave second and third hearings, 2/B Ralston, Ayes: Thies, Merritt, Andersen, Ralston, Nays: none, M/C.

Council asks that residents adjacent to the vacated alley respond with their plan for division of the alley to the City Clerk by noon on January 12, 2018. Council intends to act on the alley at the Council Meeting on January 15th, 2018.

M/B Merritt for RESOLUTION NO. 34-2017 RESOLUTION SETTING THE DATE FOR PUBLIC HEARING ON PROPOSAL TO ENTER INTO A GENERAL OBLIGATION CORPORATE PURPOSE LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,500,000., 2/B Thies, all ayes, M/C.

M/B Andersen for RESOLUTION NO. 35-2017 RESOLUTION SETTING THE DATE FOR PUBLIC HEARING ON PROPOSAL TO ENTER INTO A SEWER REVENUE LOAN AGREEMENT AND DISBURSEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,500,000., 2/B Ralston, all ayes, M/C.

M/B Andersen to approve the Parks Board request to create seasonal Ice Skating rink in Cox Lake Park, 2/B Thies, all ayes, M/C.

M/B Andersen to discontinue the City's relationship D.A. Davidson & Co. as municipal advisor with respect to financial services in bonding, 2/B Thies, all ayes, M/C.

M/B Merritt to engage Speer Financial, Inc. as municipal advisor with respect to financial in bonding, 2/B Ralston, all ayes, M/C.

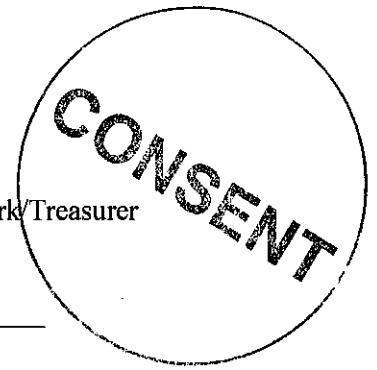
At 6:34 Ralston excused herself from the meeting.

City Attorney Parmenter and Mayor Shebetka explained the nature and type of documents the City is asking residents along 5th Avenue to sign in regards to the upcoming improvements to that street including a discussion about the nature of the project and its impacts upon residents.

M/B Andersen to adjourn meeting, 2/B Thies, all ayes, M/C.
Next regular meeting well be held on Monday, January 8th, 2018.
Mayor Shebetka adjourned the meeting at 6:46 PM.

Roger Shebetka, Mayor

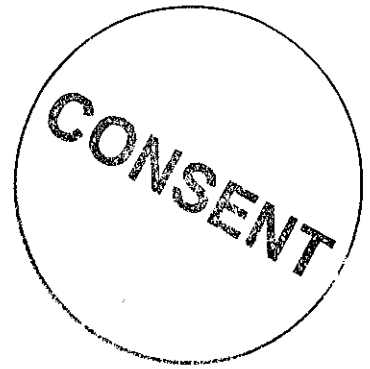
Attested by Mark Bloom, City Clerk/Treasurer



City of Springville CLAIMS LIST December 18, 2017

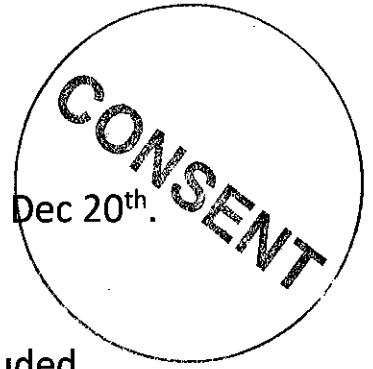
| Payee | Purpose | Amount |
|----------------------------|--------------------|---------------|
| Alliant Energy | Pump | 167.62 |
| Alliant Energy | Well | 216.91 |
| Alliant Energy | Street Lights | 1679.16 |
| Alliant Energy | Sewage Plant | 341.07 |
| Alliant Energy | Gazebo | 101.39 |
| Alliant Energy | Library | 480.65 |
| Alliant Energy | City Hall | 104.30 |
| Alliant Energy | Fire Department | 229.20 |
| Alliant Energy | Maintenance Bldg | 68.67 |
| Alliant Energy | 400 Academy St. | 20.67 |
| Alliant Energy | Shop | 87.36 |
| Alliant Energy | Water Plant | 338.79 |
| Aureon | Internet | 14.99 |
| Black Hills Energy | Fire Dept | 103.93 |
| Black Hills Energy | City Hall | 128.37 |
| Black Hills Energy | Library | 142.02 |
| Black Hills Energy | Shop | 169.30 |
| SCTA | City Hall | 276.03 |
| SCTA | Fire Station | 58.92 |
| SCTA | Library | 40.62 |
| Payroll | Payroll | 6047.18 |
| Exchange State Bank | Water loan payment | 9146.34 |
| Baker & Taylor | Library | 130.18 |
| Demco | Library | 51.94 |
| Eldred, Linda | Library | 25.29 |
| Gardner Media | Library | 59.18 |
| Gazette | Publications | 243.30 |
| Hawkeye Electric | Fire Department | 3,786.50 |
| Hiner Plumbing & Heating | Water main break | 280.00 |
| Lederer Weston Craig | Attorney Fees | 2,128.50 |
| LL Pelling Co. | Water main break | 213.35 |
| Office Machine Consultants | Library | 239.65 |
| Office Machine Consultants | 1/10-2/9/2017 | 135.00 |
| Menard's | Shop Supplies | 71.06 |

| | | |
|------------------------|--------------------------|------------------|
| Petty Cash | Library | 4.50 |
| Port O Jonny, Inc | Parks | 89.00 |
| Roto-Rooter | Sewer | 1,475.00 |
| Rudd Sanitation | Resident recycling | 2,402.00 |
| Shoemaker-Haaland | Engineer Fees | 13,159.70 |
| US Cellular | Fire Department | 54.57 |
| US Fire Equipment | Fire Department | 315.00 |
| Weinschenk, Michele | Supplies for Xmas party | 17.84 |
| Wendling Quarries | Cemetery Sand/Road Stone | 1,455.05 |
| Wholesale Repair, Inc. | Dump Truck Repair | 1,046.82 |
| | TOTAL | 27,383.43 |



DA Davidson Invoice

In the claims is a claim from DA Davidson for \$3,000 dated Dec 20th.



No documentation for what work was preformed was included.

Had the City used DA Davidson's services until completion, the total bill would have been about \$6,000, barring any additional services.

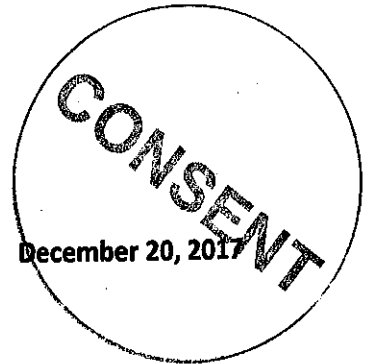
The signed "Municipal Advisor Services Agreement" with DA Davidson has this clause:

"The term of this Agreement shall extend from the Effective Date to December 15, 2018. Notwithstanding the forgoing, either party may terminate D.A. Davidson's engagement without liability or penalty upon at last 30 days' prior written notice to the other party."

We emailed a termination notice on Dec 19th, 2017

DA Davidson also sent us an agreement termination letter dated Dec 20, 2017

It could be claimed that some work was done on behalf of the City during the approx. month long period while the agreement was in effect, but it seems unlikely it would have been half the total effort/expense.



INVOICE



TO: Mark Bloom, City Clerk
 City of Springville, IA
 304 Broadway
 Springville, IA 52336

PROJECT: 18 264 0402 0

CHECKS PAYABLE TO: D.A. Davidson & Co.

DES MOINES OFFICE CONTACT:
 Nathan Summers
 e-mail nsummers@dadco.com
 (515) 471-2722

MAIL PAYMENT TO:
 D.A. Davidson & Co.
 Attn: Terry Kangas/Accounting Department
 PO Box 5015
 Great Falls, MT 59403

| Description: \$\$1,200,000 GO Bonds Series 2018 Municipal Advisor Services | Total |
|---|-------------------|
| | |
| Services rendered to date of MA Agreement cancellation 12-19-2017 | \$3,000.00 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| DUE UPON RECEIPT | \$3,000.00 |

Make all checks payable to D.A. DAVIDSON & CO.
Please note "PROJECT: "18 264 0402 0" on check memo
THANK YOU FOR YOUR BUSINESS!



D.A. DAVIDSON
FIXED INCOME CAPITAL MARKETS

CONSENT

December 20, 2017

Mr. Mark Bloom
City of Springville
P. O. Box 347
Springville, IA 52336

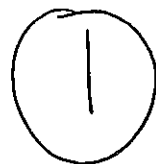
Re: Termination of Dissemination Agent Agreement

Dear Mark:

This letter serves as notice to the City of Springville (the "Issuer") that D.A. Davidson & Co. has chosen to exercise our right to discharge or termination the Dissemination Agent Agreement (the "Agreement") with the Issuer, pursuant to Section 6 of the Agreement.

Sincerely,

Nathan Summers
Vice President, Public Finance



OATH OF OFFICE

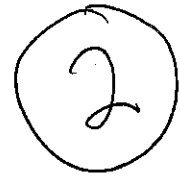
I, _____

Do solemnly swear
that I will support
the Constitution of the United States
and the Constitution of the State of Iowa,
and that I will faithfully and impartially,
to the best of my ability,
discharge all duties
of the office of City Mayor/Councilperson
in Springville, Iowa
as now or hereinafter
required by law.

Signed _____ Date _____

Office _____

Attest _____



Code of Conduct & Ethics Springville, Iowa

Roles, Responsibilities and Respect

This Code of Conduct is designed to describe the manner in which Council members should treat one another, city staff, constituents, and others they come into contact with in representing the City of Springville.

The constant and consistent theme through all of the conduct guidelines is “respect”. Council members experience huge workloads and tremendous stress in making decisions that impact lives. Despite these pressures, elected officials are called upon to exhibit appropriate behavior at all times. Demonstrating respect for each individual through words and actions is the touchstone that can help guide Council members to do the right thing in even the most difficult situations.

All Council Members

- All members of the City Council have equal votes.
- No Council member has more power than any other Council member and all should be treated with equal respect.
- Council members must recognize that they act collectively as a governing body during properly noticed public meetings.
- Members must recognize that they do not have authority to make decisions or take individual actions on behalf of the City Council unless expressly directed to do so by the City Council.
- Members should prepare in advance of Council meetings and be familiar with issues on the agenda.
- Honor the role of the Chair in maintaining order
- If a Council member is personally offended by the remarks of another Council member, the offended Council member should make notes of the actual words used and call for a “point of personal privilege” that challenges the Council member to justify or apologize for the language used. The Chair will maintain control of this discussion.
- Never publicly criticize an individual employee.

Public Meetings

All official meetings of the Council shall be open to the public except those that are specifically designated as closed session. Regular Council meetings shall be held in a building or room that is accessible to persons with disabilities.

Quorum

A majority of the members of Council shall constitute a quorum and be necessary for the transaction of business. If a quorum is not present, those in attendance may elect to discuss items but not take official action except to adjourn to a later date.

Minutes

An action set of minutes of all proceedings of the Council shall be kept by the City Clerk and shall be entered in the official record of Council. Minutes shall be published in a newspaper of general circulation within 15 days of the Council meeting, as required by the Code of Iowa. These shall show the headings and actual votes. The records, including any audio or video recordings, will be available

2

for public use upon request, except the sealed recordings and minutes of closed sessions. Recordings of Council meetings will be retained in the City Clerk's Office for at least two years after the meeting. Closed session recordings are retained as required by State law and for the purposes of preserving evidence when litigation is pending.

Right of Floor

Any Council member desiring to speak shall be first recognized by the Mayor, unless making or seconding a motion. Each member should attempt to confine his or her remarks to the subject under consideration. While a City Council member or the Mayor is speaking no citizen shall hold any private discussions.

Role of the Mayor

The Mayor should always ensure that debate and discussion of an agenda item focuses on the item and policy in question. The Mayor should also keep in mind that:

- A. Debate on policy is healthy; debate on personalities is not. The Mayor has the right to cut off discussion that is too personal, too loud, inappropriate, or repetitive.
- B. It is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the Mayor before proceeding to speak.

Decorum during council meetings

While the Council is in session, all persons shall preserve order and decorum. Any person that refuses to abide by the rules shall be asked to leave the Council Chambers.

Every member of the public and every Council Member desiring to speak shall address the presiding officer, and upon recognition by the presiding officer, shall confine comments to the question under debate avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate.

- We may disagree, but we will be respectful of one another.
- All comments will be directed to the issue at hand
- Personal attacks will not be tolerated

Continue respectful behavior in private

The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should also be maintained in private conversations.

Treat all staff as professionals

Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable.

Positive Work Place Environment

Members shall support the maintenance of a positive and constructive work place environment for City employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealings with City employees to in no way create the perceptions of inappropriate direction to staff.

Public Participation.

- Only those recognized by the Mayor or presiding officer shall be allowed to speak.
- All remarks shall be addressed to the Council as a body and not to any member specifically
- A person recognized to speak should maintain a courteous and polite demeanor as well as refrain from using inappropriate, combative, profane, or abusive language, or attaching the charter of City officials and employees in a personal manner.
- A person should not address the Council for issues that are known to be within the responsibility of other City staff/officials and have not been previously presented to that responsible party.
- The citizen will be limited to five minutes speaking time per item, unless additional time is granted by the Mayor, or other presiding officer.
- Individual Council members will ask questions of or engage in conversations with the public audience only when recognized by the Mayor.
- Give the appearance of active listening. It is disconcerting to speakers to Council members not look at them when they are speaking. There shall be no sidebar conversations.

Citizen comments will be directed to the subject under consideration. The Mayor or other presiding officer shall rule on the germaneness of citizen comments: subject to appeal by the Council. Citizens making personal, impertinent, or slanderous remarks may be barred by the Mayor, or such other presiding officer, from further addressing the Council.

Implementation

As an expression of the standards of conduct for members expected by the City, the Springville Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions.

For this reason, ethical standards shall be included in the regular orientations for candidates for City Council and newly elected and appointed officials. Members entering office shall sign a statement affirming they have read and understood the City of Springville Code of Ethics. In addition, the Code of Ethics shall be annually reviewed by the City council and City Council shall update it as necessary.

Compliance and Enforcement

The Springville Code of Ethics expresses standards of ethical conduct expected for the members of the Springville City Council. Members themselves have the primary responsibility to assure that ethical standards are understood and met and that the public can continue to have full confidence in the integrity of government.

The City Council may impose sanctions on members whose conduct does not comply with the City's ethical standards, such as reprimand, formal censure, loss of committee assignment (Mayoral decision) or budget restriction.

A violation of the Code of Ethics shall not be considered a basis for challenging the validity of a Council decision.

Interpretation of the Rules of Procedure

The City Attorney shall be considered the final authority on any questions regarding the application or interpretation of the rules and procedures. In the absence of the City Attorney, the City Clerk/Coordinator shall be considered the final authority on the rules of procedure for the conduct of City Council business.

2

Model of Excellence Springville City Council Member Statement

As a member of the Springville City Council, I agree to uphold the Code of Ethics and the Code of Conduct for elected and appointed officials adopted by the City and conduct myself by the following model of excellence. I will:

Recognize the worth of individual members and appreciate their individual talents, perspectives and contributions;

Help create an atmosphere of respect and civility where individual members, City staff and the public are free to express their ideas and work to their full potential;

Conduct my personal and public affairs with honesty, integrity, fairness and respect to others;

Respect the dignity and privacy of individuals and organizations;

Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;

Avoid and discourage conduct which is divisive or harmful to the best interests of Springville;

Treat people with whom I come in contact in the way I wish to be treated;

I affirm that I have read and understood the City of Springville Code of Ethics and The City of Springville Code of Conduct.

Signature

Date

Name

Office

3

Street Banners

Treva has sold over 48 banners to date.

There are 35 poles that can hold banners around town.

First order of banners has arrived.

The banners appear of high quality and should present a good image for the City.

Treva will update council on results and plans at meeting.



IMPROPER PUBLICATION DELAYS HEARING

Incomplete text was published in the Paper of Record giving public notice for the City's two hearings on issuing Bonds.

The requirements for **local** publishing (like website or bulletin board) and **print** publishing are different.

The local publishing document was inadvertently sent to the Gazette instead of the print publishing.

Our Bond Attorney recommends we post pone the hearing for one week and publish the full text.

The Clerk has setup this publishing for Thursday's edition of the Gazette. This will permit the council to hold the hearings on Monday, January 15th.

Mark Bloom (clerk) has spoken with Mark Parmenter (attorney), Rob Tobin (5th St. Engineer, Mat Laur (sewer rehab engineer), and John Danos (bond attorney) and all agree that this delay should not impact either project's schedule.

It is the common belief that the critical project path (i.e. the shortest time needed to complete all the activities so that these projects start on time and remain under budget) still has several weeks of flexibility built in.

Mark plans to provide to the council by Jan 15th a schedule of events with hard deadlines (a project plan) to ensure both projects are completed on time.

The agenda includes two resolutions to reschedule the hearings.

4

RESOLUTION NO. 01-2018

Resolution setting the date for public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,500,000

WHEREAS, the City of Springville (the "City"), in Linn County, State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, proposes to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$1,500,000 for the purpose of paying the costs, to that extent, of constructing street, water system, storm water drainage, sanitary sewer and sidewalk improvements and installing street lighting and signalization (the "Project"), and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Loan Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Springville, Iowa, as follows:

Section 1. This City Council shall meet on January 15, 2018, at the City Hall, Springville, Iowa, at 6 o'clock P.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreement described in the preamble hereof.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than four (4) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

4

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,500,000

(GENERAL OBLIGATION)

The City Council of the City of Springville, Iowa (the "City"), will meet on January 15, 2018, at the City hall, Springville, Iowa, at 6 o'clock P.m., for the purpose of instituting proceedings and taking action on a proposal to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$1,500,000 for the purpose of paying the costs, to that extent, of constructing street, water system, storm water drainage, sanitary sewer and sidewalk improvements and installing street lighting and signalization.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Springville, Iowa.

Mark Bloom
City Clerk

4

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the "Regulations") of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$1,500,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the "Bonds"), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved January 8, 2018.

Mayor

Attest:

City Clerk

5

RESOLUTION NO. 02-2018

Resolution to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$1,500,000

WHEREAS, the City of Springville (the "City"), in Linn County, State of Iowa, did heretofore establish a Municipal Sanitary Sewer System (the "Utility") in and for the City which has continuously supplied sanitary sewer service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the "Council") and no board of trustees exists for this purpose; and

WHEREAS, pursuant to a prior resolution of the Council (the "Outstanding Bond Resolution"), the City has heretofore issued its \$403,000 Sewer Revenue Bond, SRF Series 2011, dated September 9, 2011 (the "Outstanding Bond"), a portion of which remains outstanding; and

WHEREAS, pursuant to the Outstanding Bond Resolution, the City reserved the right to issue additional obligations payable from the net revenues of the Utility and ranking on a parity with the Outstanding Bond under the terms and conditions set forth in the Outstanding Bond Resolution; and

WHEREAS, the City now proposes to enter into a Sewer Revenue Loan and Disbursement Agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$1,500,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Utility (the "Project"), and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Springville, Iowa, as follows:

Section 1. This City Council shall meet on January 15, 2018, at the City Hall, in the City, at 6 o'clock P.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, not less than four (4) and not more than twenty (20) days before the meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

5

NOTICE OF PROPOSED ACTION TO INSTITUTE
PROCEEDINGS TO ENTER INTO A LOAN AND DISBURSEMENT AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,500,000

(SEWER REVENUE)

The City Council of the City of Springville, Iowa, will meet on January 15, 2018, at the City hall, in the City, at 6 o'clock p.m., for the purpose of instituting proceedings and taking action to enter into a loan and disbursement agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$1,500,000, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the City's Municipal Sanitary Sewer System.

The Agreement will not constitute a general obligation of the City, nor will it be payable in any manner by taxation but, together with the City's outstanding Sewer Revenue Bond, Series 2011, dated September 9, 2011, and any additional obligations of the City as may be hereafter issued and outstanding from time to time ranking on a parity therewith, will be payable solely and only from the Net Revenues of the Municipal Sanitary Sewer System of the City.

At the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Agreement. After receiving objections, the City may determine to enter into the Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Springville, Iowa.

Mark Bloom
City Clerk



Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the "Regulations") of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$1,500,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the "Bonds"), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved this January 8, 2018.

Mayor

Attest:

City Clerk

....

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk



Municipal Leadership Academy (MLA) Part Two

The Iowa League of Cities is encouraging mayors and entire councils to watch segments of MLA Part Two together in order to generate discussion and build the skills of all who are elected to serve in Iowa.

The training segments will be archived and available throughout the whole year so there is no rush to view this training all at once. The training in its entirety runs about 3 hours so it is advisable for city officials to watch particular segments of interest or to include segments as part of a comprehensive orientation session for city officials.

Topics for this training: Budget and Finance, Basics of Planning and an orientation session titled You Got Elected, Now What? The orientation session will cover strategies for success in office, dealing with personnel issues, meeting basics and a brief overview of roles and responsibilities.

The program offers a comprehensive overview of Iowa municipal government

We have already purchased access to this training through Lyle Andersen. The Council may wish to view it together using Lyle's login.

7

Budget Working Plan

The FY19 budget, proof of publication must be submitted **by March 15th** to the County Auditor and Iowa Dept of Management (DoM).

| Task | Latest Possible Date | Recommended Date |
|---------------------------------|----------------------|------------------|
| Start Budget Workshops | Jan 22 | Jan 15 |
| Departments submit budget plans | Jan 29 | Jan 22 |
| Revenue estimates complete | Feb 5 | Jan 29 |
| Expenses estimates complete | Feb 12 | Feb 5 |
| Council Approves Budget | Feb 19 | Feb 12 |
| Latest Hearing publication | Feb 23 | Feb 16 |
| Public Hearing on final budget | Mar 5 | Feb 26 |
| Publication to paper of record | Mar 7 | Mar 2 |
| Budget filed | Mar 15 | Mar 8 |

The above plan assumes the council only works every Monday evening.

Discussions and questions could require additional meetings.

There is not enough calendar time for the whole council to go through every item in detail.

The council may wish to establish working committees.

The following page has budget groups to be covered. Each will have expenses and revenue expectations.



Divisions of the City Budget

Public Safety – police, fire, ambulance, animal control

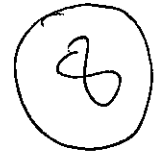
Public Works – roads/bridges/sidewalks, street lighting, parking/traffic control, snow removal, street cleaning

Culture & Recreation – library, parks, cemetery, Fun Days

Community and Economic Development – community beautification, economic development, planning and zoning

General Government – Mayor, Clerk, election, legal, city hall, liability, operations, debt service, capital projects

Enterprise – Water, sewer, landfill, garbage, recycling, storm water, debt



2018 Council Master Agenda

| Month | Day | Type | Comments |
|-------|-----|----------|--|
| Jan | 8 | Regular | Swear-in, meeting planning, snow removal Budget: overview/kickoff |
| Jan | 15 | Regular | Audit Results, Bond Hearings Budget: workshop |
| Jan | 22 | Workshop | Annexation, Brown Township 28E meeting, Budget: Department Budget review |
| Jan | 29 | Joint | School Board joint meeting Budget: Revenue review, rate setting |
| Feb | 5 | Regular | Sewer Rehab Project bids, Contract renewals (OMC, Rudd), Select Bond underwriter Budget: Expenses complete |
| Feb | 12 | Workshop | 5 th street Rehab project bids, Bond Purchase Agreement Budget: Approve budget |
| Feb | 19 | Regular | Budget: Public Hearing |
| Mar | 5 | Regular | Spring Meadows 5 th Addition Water Street |
| Mar | 19 | Regular | Sirens |
| April | 2 | Regular | Fireworks |
| April | 16 | Regular | |
| May | 7 | Regular | Budget: Amendment |
| May | 21 | Regular | Flag Disposal |
| Jun | 4 | Regular | Employee Compensation |
| Jun | 18 | Regular | Budget Transfers |
| Jul | 9 | Regular | |
| Jul | 16 | Regular | |
| Aug | 6 | Regular | |
| Aug | 20 | Regular | |
| Sep | 10 | Regular | |
| Sep | 17 | Regular | |
| Oct | 1 | Regular | |
| Oct | 15 | Regular | |
| Nov | 5 | Regular | |
| Nov | 19 | Regular | |
| Dec | 3 | Regular | |
| Dec | 17 | Regular | |



Snow/Ice Removal

Sidewalks

There have been several sidewalks which have not been shoveled.

136.03 REMOVAL OF SNOW, ICE, AND ACCUMULATIONS. It is the responsibility of the abutting property owners to remove snow, ice, and accumulations promptly from sidewalks. If a property owner does not remove snow, ice, or accumulations within a reasonable time, the City may do so and assess the costs against the property owner for collection in the same manner as a property tax.

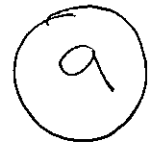
Brandon has survey the main sidewalks used by students and provided Dee with a list of properties that have not shoveled their sidewalks.

Dee then began placing courtesy phone calls to those residents asking they shovel and keep them clean moving forward.

Michele will be posting reminders on the blue channel, website, and public bulletin boards.

The council may wish to do one of the following:

- 1) Have Clerk send a letter to all residents reminding them to shovel
- 2) Send warning letters to residents with un-shoveled snow after a deadline (Jan 15th?)
- 3) Shovel snow for residents and assess costs to property tax



Snow/Ice Removal

Plowing

There also have been several vehicles, which have not been moved for plowing.

69.12 SNOW REMOVAL. No person shall park, abandon or leave unattended any vehicle on any public street, alley, or City-owned off-street parking area during snow removal operations unless the snow has been removed or plowed from said street, alley or parking area and the snow has ceased to fall.

69.13 SNOW ROUTES. The Council may designate certain streets in the City as snow routes. When conditions of snow or ice exist on the traffic surface of a designated snow route, it is unlawful for the driver of a vehicle to impede or block traffic.

70.06 IMPOUNDING VEHICLES. A peace officer is hereby authorized to remove, or cause to be removed, a vehicle from a street, public alley, public parking lot or highway to the nearest garage or other place of safety, or to a garage designated or maintained by the City, under the circumstances hereinafter enumerated:

3. Snow Removal. When any vehicle is left parked in violation of a ban on parking during snow removal operations.

The Clerk can contact the Sherriff's office to have vehicle violations pursued if the Council desires.