



City Council Meeting
Tuesday, September 19, 2016
6:00 pm at City Hall - 304 Broadway Street

1. Call Meeting to Order/Roll Call

2. Consent Agenda: *all items listed within this section are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on these items unless a Council Member or a citizen requests separate discussion, in which event, the item will be removed from the general order of business and considered separately.*

- a.) Approval of the agenda as posted
- b.) September 6, 2016 Meeting Minutes
- c.) Claims
- d.) Financial Reports

**3. FYI materials-Library Financials
Current Permit List**

4. Welcome to Citizens with Concerns Not on the Agenda- *please state your name and address, you have a 5 minute time limit to speak. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.*

5. Reports-*the following reports or correspondence is for informative purposes only. No discussion or action can be taken on any items at this meeting but can be put on a future agenda.*

- a.) Linn County Sheriff -
- b.) Mayor
- c.) Councilpersons-

Guests-

- 6. Ryan Schlader with Community Outreach for Linn County Conservation will be in attendance to share their plans for the next several years.
- 7. Lane Lebahn with Advanced Systems, will be in attendance to present the document management software, Laserfische. *(attachment)*
- 8. Liz Kemp with MSA will be in attendance to further discuss the CDBG grant application.
- 9. – Discussion and possible action on amount of City contribution towards the Rehab Activity of the CDBG Housing Grant. *(attachment)*
 - Discussion and possible action on creating the Request for Proposal for the CDBG Housing Grant Administrative Services and a Request for Proposal for the Technical Services. *(attachment)*
 - Discussion and possible action on any further information for Sewer Rehab.

Boards and Committee Contributions and Recommendations-

Department discussion on topics with Mayor and Council, not on the agenda.

- 10. Discussion and possible action on cemetery property purchase.

Maintenance Department Report and discussion with Mayor and Council-

Discussion and possible action on Maintenance Department topics.

- 11. Kurt Gillette will be in attendance to continue discussion with possible action to resolve the sidewalk issue at 203 Broadway. *(attachment)*

12. Bid opening for the BushHog mower. Discussion and possible action on awarding sale of the Bush Hog Mower to a submitted sealed bid. Resolution #30-2016. *(attachment)*
 13. Discussion with results of meeting with Bob Tobin.
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Clerks Report and discussion with Mayor and Council-

Discussion and possible actions on related topics.

14. Discussion and possible action on approving the purchase of Document Management software and any necessary equipment.
15. Discussion and possible action to approve the SANSI lease agreement. *(attachment)*
16. Discussion and possible action to implement a tax abatement program for home improvements. *(attachment)*
17. Discussion and possible action on accepting or not accepting the Linn County Minimum Wage Ordinance. *(attachment)*
18. Discussion and possible action on the Alliant Energy Street Light Audit and any possible changes.
19. Discussion and possible action on the need for the time clocks and council receiving timesheets electronically.
20. Discussion and possible action on permitting the city attorney and city engineers to discover the best option for the possible reopening Water Street.
- 21. Next Meeting: Monday, October 3, 2016**
- 22. Adjourn**