
HOUSING REHABILITATION PROGRAM INSTRUCTIONS

The Linn County Housing Rehabilitation program is offering a grant of \$5,000 for most types of repairs, including emergency repairs, exterior repairs and residential accessibility. Some examples of eligible projects include roofing repairs and window replacements. Assistance is provided in the form of a five-year forgivable loan at a rate of 20 percent per year.

To apply for assistance, please follow the steps outlined below:

1. Homeowner submits application to East Central Iowa Council of Governments (ECICOG).
2. ECICOG completes verification of income sources to determine eligibility.
3. Once determined eligible, the homeowner will be contacted by ECICOG.
4. Homeowner secures at least two bids for the work they'd like completed, and submits them to ECICOG.
5. Homeowner is required to attend the Horizons "FREE" 4-hour Homeowner Education Class.
6. ECICOG Housing Specialist conducts on-site review of property per the proposals, and determines whether or not they appear appropriate. In most cases, the homeowner will be encouraged to choose the lower proposal. However, if total cost of the project exceeds \$5,000, the homeowner can choose the higher proposal, and would be responsible for the additional expense. **Homeowner provides check for processing fee of \$19 and any matching funds, payable to ECICOG, at this time.**
7. Once a contractor is selected, homeowner schedules pre-construction conference with homeowner, contractor and ECICOG.
8. The contractor and/or homeowner contacts ECICOG when the work is complete. The ECICOG Housing Specialist conducts a final inspection to ensure the work is complete.